

**2019 NORTHEAST REGIONAL ARTISTIC CHAMPIONSHIPS**  
**Proposal to Host the Regional Championship**

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Anyone wishing to host the 2019 Northeast Regional Championships must complete this form and return it to Northeast USARS Regional Committee by **November 10, 2017**. Any proposal not received by the above date will be returned unopened. It is recommended that the form be sent **certified mail** to insure NEUSARS receives them OR **sent via email**. We will not be held responsible for proposals sent by regular mail.

**WHEN PREPARING YOUR PROPOSAL CONSIDER THE FOLLOWING:**

**DATES:** The 2019 Northeast Regional Championships will be held between the end of May and the 4<sup>th</sup> week of June, and will be determined at the time of the regional meeting for the artistic championships.

**If you wish to offer to host on specific dates please note below:**

**This must be noted on your form and in the presentation at the fall meeting.**

Place only an X in the block. The \$1200 is non-negotiable

Regional Run Meet: ____ (\$1200) per day to rink, Northeast Roller Sports receives all income and pays all expenses)	Operator Run: ____ Operator must pay the bond/sanction as outlined on next page
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Please send completed form to: Northeast USARS Regional Secretary  
Robertadelvy  
196 New Haven Ave. #107  
Derby, CT 06418  
Or email: robertadelvy@gmail.com

Proposed Championship Site: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Size of Skating Surface: \_\_\_\_\_

Type of Surface: \_\_\_\_\_ Coating: \_\_\_\_\_

I/We the undersigned to hereby agree to observe and enforce all USARS General Rules, Regulations, and Sanction requirements in connection with the 2019 Northeast Roller Skating Championship

Signature of Host Operator: \_\_\_\_\_

Date: \_\_\_\_\_

**The following is the division of responsibilities for an operator run championship.**

**HOST**

1. Host Operator will arrange for a car or van for the judges of art. They will also arrange for pickup of the officials at the airport.
2. Host Operator will provide coffee, tea, soda, breakfast, and lunch in the official's room. The judges & officials will be responsible for their own dinner, except for the judge's dinner.
3. Host Operator will have the program commercially printed, obtain the ads, and send out letters to local and state officials for insertion into the program. He will also arrange to have people sit at the registration table during the championships.
4. The host will pay in full the bond and sanction fee by the first of January of the year the championships is being held. They will also give a check to the meet director on the last day of the championships for the assessment fee for the contestants.
5. Host Operator will make sure the per diem for the officials is mailed prior to the championships (usually with the plane tickets) or given in check form at the championships with the capability of being cashed at the rink. All officials will receive a per diem for each day plus the travel day, a room, and travel expenses paid for. The exception to this is that the judges will receive one less day in dinner per diem, due to the judges' dinner. The host will arrange for the judges' dinner. In addition, the meet director will receive \$125 per competition day. This fee is paid for all the time and effort of putting the regional championships together, running the practice the day before the meet, and being at the meet the whole time.

**NORTHEAST ROLLER SPORTS**

1. We will continue in getting all the judges and officials for the championships. All judges will be preapproved by the Northeast Regional Judges Committee.
2. We will arrange all the flights for the judges, unless the host wishes to do so. The host must stay in contact with Northeast Roller Sports to ensure the times work for the meet.
3. We will send out all the meet information and the final schedule. The final schedule will be done by the meet director. All postage will be paid for by the host.
4. The applications will be processed by Northeast Roller Sports. Charge per skater is \$1.00. We will check the applications and make sure the total of the check equals the applications, and at the same time enter them into the computer, without having to wait for the host to send them to us.
5. The meet director will order the medals and request a check or credit card be sent by the host.
6. The meet director or the host will obtain gifts for the judges/referee within a price range set by the host.
7. We will order the contestant numbers and prepare the envelopes as part of the pre-meet preparations.
8. We will appoint someone to be the awards person. This person will report directly to the meet director and is responsible for checking the medals upon arrival into the rink, receiving the challenge awards and making sure they are in good shape, and preparing the awards for presentation.